

# Audit Report

Livenwork Hotel &  
CoWorking GVZ Ingolstadt





GreenSign Institute, Katharinenstraße 12, 10711 Berlin

## Livenwork Hotel & CoWorking GVZ Ingolstadt

Stefan Wild  
Pascalstraße 6  
85057 Ingolstadt

Berlin, 31st of January, 2022

Dear Livenwork-Team,

We are pleased to send you today the report on the sustainability certification audit by GreenSign which was successfully conducted on January 27th, 2022, with CEO Stefan Wild from Livenwork and Auditor Maximilian Dilitz from GreenSign.

We are happy to confirm that, following our audit, Livenwork has achieved 813 points, and that the sustainability concept is being implemented very well and consistently.

Livenwork has reached **Level 4** of the GreenSign certification.  
**Congratulations!**





## COMPANY DESCRIPTION

Livenwork Hotel & CoWorking GVZ Ingolstadt is located in the northern part of Ingolstadt, near the Audiwerke. The modern building's architecture is notable, as it blends seamlessly into its surroundings. The concept of Livenwork focuses exclusively on business tourism, providing guests with a discreet and courteous service, and comfortable rooms. Sustainability is a top priority in all areas, as described in detail in the following paragraphs.

### 1. Management & Communication

Livenwork is run by Stefan Wild, who has developed a meticulous concept and mission statement. The company's sustainable values are communicated to both employees and guests. Livenwork places particular emphasis on sustainability and meeting the needs of business travelers. A detailed environmental program, documents, evaluates, and controls the measures that need to be implemented.

### 2. Environment

The environment pillar covers the ecological areas of energy, water, and waste. Strategies and measures to reduce resource consumption are necessary to minimize the ecological footprint.

#### Environment - Water

Water consumption is regularly monitored and controlled through measures such as controlled water flows in showers, urinals, etc. The hotel also prioritizes the use of environmentally friendly cleaning products. Additionally, the hotel management strives to raise employee awareness on water conservation.

#### Environment - Waste

The hotel management places great emphasis on reducing waste production and ensuring proper waste disposal and providing information and awareness to all employees. The use of reusable systems and bulk purchases enables this, as well as the avoidance of single-use packaging. Furthermore, the hotel has implemented waste separation systems. Through digitalization, printing is avoided whenever possible, thereby reducing paper consumption, printer ink, and energy usage. Offers and reservation confirmations are sent to guests digitally. All units at the breakfast buffet are portioned to ensure optimal consumption.

### 3. Biodiversity and Cultural Heritage

Due to its urban location, Livenwork Hotel is aware of its responsibility to nature and the environment and strives to act as environmentally friendly as possible. Local culture is presented to guests through information material available at the reception.

### 4. Procurement

Livenwork Hotel places great importance on regional sourcing, with over 90 percent of purchases made from suppliers within a 100-kilometer radius. Products from small-scale producers are also acquired. Additionally, the use of convenience products is minimized with almost everything being produced on-site.

### 5. Regionalism and Mobility

Livenwork Hotel is located in the northern part of Ingolstadt, which is easily accessible by public transportation. Employees commute to work by bike or public transportation, which is actively encouraged by hotel management. An electric vehicle charging station is installed at the hotel.

---

GREENSIGN INSTITUT GMBH  
Katharinenstraße 12  
10711 Berlin

Phone: +49 30 318 628-421  
email: [info@greensign.de](mailto:info@greensign.de)

CEO:  
Suzann Heinemann  
HRB 223626 Hannover

GLS Bank  
IBAN: DE28 4306 0967 1177 4482 00  
BIC: GENODEM1GLS  
USTID: DE 301782020

---

## 6. Quality Management and Sustainable Development

To ensure high quality, business processes are monitored, and hotel suppliers are regularly reviewed. Additionally, guest satisfaction surveys are conducted regularly. Several SDGs are actively pursued by the hotel.

## 7. Social Responsibility

The hotel supports various social projects and institutions in the local community to strengthen the community. For example, the project „Bruder Bernhard“ regularly donates food to the homeless. The hotel offers its employees many benefits, including Christmas and vacation pay as well as family and friends rates.

## 8. Economic Responsibility

Regular collection of relevant financial data and the presence of a long-term investment plan attest to the profitability of the hotel and the preservation of existing jobs. The investment plan aims for continuous quality improvement that considers economic, ecological, and social aspects of sustainability.

We would like to propose some suggestions for further developing sustainability in your operations:

- Switching to 100% renewable energy
- Increasing the purchase of fair trade certified products to make purchasing even more sustainable
- Increasing the purchase of sustainably certified textiles
- Offering a carbon offset for guests (e.g. offsetting their travel emissions)
- Developing a CSR and sustainability report
- Supporting a nearby nature park
- Communicating sustainable activities with stakeholders
- Incorporating the region of Ingolstadt into the design of the hotel (e.g. local artists, local materials, local craftsmanship, etc.)
- Expanding employee benefits to remain competitive in the job market

The certification with GreenSign is seen as a step in a long-term process. As a result of the ongoing process of change in the company, all employees are involved, and a shared philosophy, measures, and responsibilities for an even more sustainable hotel operation are developed and established.

Sincerely,

**GreenSign Institute**



---

Suzann Heinemann  
CEO



---

Maximilian Dilitz  
Auditor